

**Northern Monroe County Fire Protection Territory
Executive Committee Meeting
January 9, 2019 MINUTES**

Meeting called to order and Pledge of Allegiance at 6:00 pm by Barb Ooley.

Committee Members Present: Barb Ooley (WT), Kim Alexander (BT), Kenny Bryant (WT), Lorraine Merriman Farrell (BT), Geoff McKim (BT)

Committee Members Absent: none

NMCFPT/BT Staff Present: Chief Joel Bomgardner, Deputy Chief Matt Bright, Deputy Trustee Lisa Myers, Legal Counsel Darla Brown

2019 Committee Introductions and Organization: The committee elected the following officers for 2019:

President – Barb Ooley; Vice President – Lorraine Merriman Farrell; Secretary – Kim Alexander

- 1) **Approval of meeting agenda:** Motion to approve the agenda by Alexander with a second by Farrell. Motion passed.
- 2) **Approval of minutes:** Motion to approve November 7, 2018, minutes by Alexander with a second by Farrell. Motion passed.
- 3) **New Business**
 - a. New Meeting Schedule - Alexander discussed meeting dates for the Executive Committee in 2019. She suggested moving meetings to the third Wednesday of the month. There was a short group discussion regarding the best times as well as potential schedule conflicts among members. Motion was made by Ooley for meetings to continue on the second Wednesday of the month at 6:00 pm with a second by Bryant. Motion passed.
- 4) **Updates and Reports**
 - a. Bloomington Township Trustee Report – Alexander expressed that it is a new year with a new board and she hopes that the committee can move forward in a positive manner. She expressed gratitude for the new board.
 - b. Chief's Report – Chief Bomgardner provided a summation of the calls for November and December, 2018. He also provided a summation of training for the

NMFT Executive Committee Meeting

January 9, 2019 MINUTES

Page 2

period. Other notable department information including grants and equipment which have been received during the period was mentioned.

- i. Chief Bomgardner discussed training room upgrades and outlined the AV improvements which have begun. He noted that phase two of the project which includes new monitors and tables would start soon. Part of the funding for this project comes from District 8 Training Council.
- ii. Chief Bomgardner noted that the department's Shop with a Firefighter Program was a success and helped provide gifts and food for nearly 50 children. The funding for this came from the Local Union, the Volunteer Association's boot drives, and personal donations from the firefighters.
 - a) McKim asked about inspections and how it was determined when and who gets inspected. Chief Bomgardner outlined that we provide inspections for businesses and commercial properties. McKim asked about rentals, and Chief Bomgardner advised that currently rental properties were not included.
- iii. Chief Bomgardner discussed the Departmental Activity Report for 2018. He noted the violations discovered through conducting the fire safety inspections. While the department does not currently have the authority to enforce these issues, the inspections have been well received by the businesses, and getting violations resolved has not been a problem. Chief Bomgardner also pointed out the total training hours for department personnel.
 - a) Ooley asked about the training hour totals, and who was attending the trainings. Chief Bomgardner advised that the totals included anyone who was a volunteer or paid staff member on the department's roster.
 - b) Ooley asked about the number of volunteer personnel which respond to incidents. Chief Bomgardner advised that the number would be difficult to give off hand; however, he believed that the average number of personnel responding to all runs was around eight. Deputy Chief Bright added that the most recent statistic that he had reviewed was for structure fire responses only because this number directly effects ISO rating. He added that an average of 13-15 personnel respond to structure fires. Chief Bomgardner advised that the reason for lower overall average was that fewer personnel respond to EMS calls.
 - c) McKim asked about prior counts for inspection violations being zero. Chief Bomgardner advised this was a result of the program

just being started. He added that these figures come directly from the department's Firehouse reporting software.

- iv. Chief Bomgardner then provided a brief summation for the Incident Type Reports from Washington Township, as well as for NMFT as a whole.
- v. Chief Bomgardner pointed out the Incident Response Time Analysis. Deputy Chief Bright noted the average response times for Bloomington Township. He then outlined the average response times in Washington Township for the first half and the last quarter of 2018. He noted that response times have gone from 12 minutes 1 second to 7 minutes and 38 seconds. Chief Bright added that it was hoped that through the addition of staffing and a station within Washington Township that response times would be further reduced and would closely mirror those seen in Bloomington Township.
 - a) Bryant noted that during the first part of the year there were many roads which had been blocked off and that the majority of those had been opened towards the end of the year. Deputy Chief Bright agreed, and noted that he had also taken a five year summary for the area which had placed averages in Bloomington Township closer to six minutes, and Washington Township closer to 11 minutes. Chief Bomgardner added that we expect now that the roads have been completed the average should go down. He then pointed out the last page of the response time report which showed averages for Benton Township as well. He also discussed some known anomalies which result from the way reports are entered by staff members. Deputy Chief Bright is addressing these issues.
 - b) McKim asked about Benton Township and if we are the first responder for all of Benton or do they have an agreement with the City. Chief Bomgardner advised that they do not have an agreement with the City, but the Territory does have an informal automatic aid agreement currently in place. To this end, Chief Bomgardner noted that the county as a whole has been working on a new numbering system for the entire county, as well as a personnel accountability system. As a group the entire county has been working on a formal guideline along with training in order to formalize a countywide automatic aid agreement.
- c. Station 15 update – Chief Bomgardner advised that things were going well. There have been a few issues with the trailer, but the company was being cooperative in getting those issues resolved in a timely fashion.

- i. McKim asked about the length of the lease for the temporary station. Chief Bomgardner reported that the lease will end in July, but after that it will continue on a month-to-month basis until terminated.
- d. Training opportunity - After the meeting, the departments new SCBAs were available to examine and try on. Chief Bomgardner reminded the Committee of the process and how the purchase of these units were done.

5) Public Comment

- a. Darla Brown asked about whether or not Washington Township has decided who the Citizen Representative on the Executive Committee would be. Ooley advised that this remained under discussion and had not been decided. Brown clarified the current officers, and suggested that a nomination and vote be taken for the position of secretary. Ooley made a motion for Alexander to be Secretary for the Committee. A second was made by Lorraine Merriman Farrell. Motion passed.
- b. There was a question from Pat Slabach (WT) regarding the apparent increase in calls between 2017 and 2018. She asked if there was some ratio or equation which helped to gauge the number of staff necessary. Chief Bomgardner advised that NFPA 1710 and 1720 do provide some guidance for the number of staff members per apparatus which are ideal. He noted that these numbers were not affordable for our situation. Deputy Chief Bright added that the bulk of the increased call volume resulted from medical calls. He pointed out that current staffing was sufficient to deal with medical calls. In addition, he noted that most concern is placed on being able to turn out appropriate numbers of personnel to operate safely at a structure fire. Currently this number appears sufficient. Chief Bomgardner added that this relies not only on our career personnel, but also sufficient numbers of volunteers responding.
- c. Andy Spriggs (WT) asked if the information which is presented to the Committee could also be presented to attendees by way of the new AV equipment when it is installed. Chief Bomgardner advised that this would be possible in the future.

6) Committee Comments

- a. McKim advised that the State has approved and released the official budget order for Monroe County as of last night. He noted that for Bloomington Township the rate is \$1.5688, and for Washington Township the rate is \$1.5399. Ooley clarified that this was the entire rate for the Township. McKim noted that the rate was just under one penny less than last year.

7) Adjournment

- a. A motion to adjourn the meeting was made by Ooley with a second by Farrell. Motion passed. The meeting adjourned at 6:32 pm.

Kim Alexander, Secretary
NMCFT, Executive Committee

Matthew Bright, Deputy Chief