

**Northern Monroe County Fire Protection Territory
Executive Committee Meeting
November 7, 2018 MINUTES**

Meeting called to order and Pledge of Allegiance at 6:05 pm by Lillian Henegar.

Committee Members Present: Barb Ooley (WT), Lillian Henegar (BT), Clayton Brickert (WT), Kim Alexander (BT), Geoff McKim (BT)

Committee Members Absent: none

NMCFPT/BT Staff Present: Joel Bomgardner, Dave Calvin, Matt Bright, Lisa Myers, Legal Counsel Darla Brown

Members of the Public Present: (see attached list)

- 1) **Approval of meeting agenda:** Motion to approve the agenda by Kim Alexander with a second by Clayton Brickert. Motion passed.
- 2) **Approval of minutes:** Motion to Approve October 3, 2018 minutes by Brickert with a second by Alexander. Motion passed.
- 3) **New Business**
 - a. *Northern Monroe Volunteer Firefighters Association Contract.* This is an annual contract, and Bloomington Township as the provider unit for the Territory is required to sign all contracts. The proposed contract with minor changes was presented to the Committee for review and comment. Barb Ooley expressed concern that Washington Township was not appropriately acknowledged in the contract. Counsel has made changes to rectify this issue which were approved by Ooley. There was a call for additional committee questions, with none being presented. A motion was made by Kim Alexander to recommend approval of the contract to the Bloomington Township Board with a second by Ooley. Motion passed.
- 4) **Updates and Reports**
 - a. Lillian Henegar reported that the Territory's 2019 budget was submitted and adopted by the Bloomington Township Board as part of their overall budget. This was then submitted to the State. In all the budget totaled \$3.9 million for the

Township, \$3.0 million of which funds the Fire Territory for 2019. In addition, the 3% salary increase was also adopted. The published tax rate is .4809. Henegar reminded everyone that this was not the final tax rate, and that this rate would be received from the State in early 2019.

- b. Henegar reported that staff was working with the Health Benefits Broker in order to hopefully renew benefits for 2019, maintain them, and keep rates low. She added that due to being a small employer, there are many restrictions to our ability to negotiate rates or changes.
- c. Geoff McKim asked if there was an estimated tax rate. Henegar advised that at this point staff did not have an estimate.

5) Chief's Report

- a. Chief Bomgardner provided a brief summation of the past month's calls for service. Additionally, Chief Calvin provided a training report for the month which included 800 MHz radio training as part of the PS-LIT funded communications project for the county. Fire Prevention activities included seven fire safety inspections, a tour of the station by the Boy Scouts, and the first Heart Saver CPR course.
- b. Chief Bomgardner discussed the first round of Assistance to Firefighters Grant which funded exercise equipment for both stations. The first round of the equipment has arrived and been installed. In addition, he pointed out the exercise room which had been constructed by department personnel. The total grant was for approximately \$35,000. Old equipment will be donated to another fire department which does not have any.
- c. Chief Bomgardner followed with discussion about the Smithville Foundation Grant for \$23,547. This grant will go to fund FLIR (Forward Looking Infra-Red) cameras, battery powered positive pressure ventilation fans, bulletproof vests, and Hydrogen Cyanide gas meters. He then went on to provide a brief explanation and rationale for each item.
 - i. McKim asked about the 800 MHz radios and how the training was going. Chief Bomgardner advised that the Territory had received approximately \$150,000 worth of radio equipment, and that all personnel had undergone training in the use of the new equipment. He added that switchover to the new system has started with a complete switchover anticipated within the next couple of weeks.
 - ii. McKim asked about the Mobile Data Terminals. Chief Bomgardner reported that they were not anticipated to arrive until 2019, and that IT

- personnel were on top of these changes and working with Central Dispatch.
- iii. McKim asked about the other departments in the county and how training on the new system was going overall. Chief Bomgardner reported that the Territory hosted the training for the county and the training was conducted by Jeff Schemer, Owens Communication, and a representative from IPSC. A total of six sessions were conducted for members of all departments in the county.
 - iv. McKim asked about the number of radios which the Territory now had. Chief Bomgardner provided a brief synopsis of the number of radios in total which included both previous stock as well as the new 800 MHz radios. He then discussed the manner in which all were being used, and how volunteer personnel were integrated within the communications system.
- d. New station update. Chief Bomgardner pointed out features in the temporary station which were done including the heating, and metal walls. He added that as part of the "Open House" going along with the meeting that the adjacent crew quarters would be open for tours after the meeting along with some refreshments. Additionally, he invited all to assist with "Pushing In" the new engine 15-1. He added a brief historical synopsis of the significance of the Pushing In Ceremony which dated to the early days of firefighting.
- i. A member of the public asked what equipment would be responding out of the station. Chief Bomgardner advised they would have an EMS squad/brush combination, as well as a water tanker and the new Rescue/Engine.

6) Public Comment

- a. Pat Slabach from Washington Township: Pertaining to emergency responses to accidents specifically at the Sample / Old St. Rd. 37 intersection because the intersection is so dangerous, she asked if the Territory could track calls at that location. Chief Bomgardner advised that they could through the department's current reporting software. Ooley advised that this intersection was to be included in the upgrade of Sample Road. McKim pointed out that the County Highway Department was aware of the situation, and had sent someone out to analyze the situation. Henegar also pointed out that the county does compile data on collisions on county roadways.
- b. Rich Slabach from Washington Township: Would like to find out where things like chief's statistics, volunteer contract, and budget could be easily found online for public viewing. Henegar advised that the budget should be on the website, and

NMFT Executive Committee Meeting

November 7, 2018 MINUTES

Page 4

that other items could be added but it was double duty for staff, and will take time to get them added. Rich added that that something should be done with the website. Henegar said she agreed, but that this was a drain on time and money. Alexander added that a new website will be created in 2019.

7) Committee Comments

- a. Committee comments were made expressing gratitude for the service of both Henegar as well as Brickert. In addition, congratulations were expressed to all of those both on the committee as well as in attendance who were elected to serve their respective Townships.

8) Adjournment

- a. Motion to adjourn the meeting by Ooley with a second by Brickert. Motion passed and meeting adjourned at 6:34 pm.

Barbara Ooley, Secretary
NMCFT, Executive Committee

Matthew Bright, Deputy Chief