

**Northern Monroe County Fire Protection Territory
Executive Committee Meeting
April 5, 2018 MINUTES**

Meeting called to order and Pledge of Allegiance at 6:00 pm by Lillian Henegar.

Committee Members Present: Barb Ooley (WT), Lillian Henegar (BT), Clayton Brickert (WT), Kim Alexander (BT), Mike Baker (WT), Geoff McKim (BT)

Committee Members Absent: None

NMCFPT/BT Staff Present: Lisa Myers, Joel Bomgardner, Legal Counsel Darla Brown

Members of the Public Present: (see attached list)

- 1) **Approval of meeting agenda:** Motion to approve the agenda by Kim Alexander with a second by Barb Ooley. Motion passed.
- 2) **Approval of minutes:** Motion to Approve February 7, 2018 minutes by Ooley with a second by Alexander. Motion passed.
- 3) **Old Business**
 - a. Lillian Henegar advised that she had reviewed and revised the public comment on agenda and non-agenda items as discussed at the previous meeting. The revised document has been sent to the committee. Henegar then discussed some of the changes that were made to the document. Motion to accept the rules of conduct by Clayton Brickert, with a second by Alexander. Motion passed. A copy of the conduct resolution was passed to the committee for signature.
- 4) **New Business**
 - a. Negotiation Team for the fire station RFP. Counsel Darla Brown advised that at the joint township board meeting which immediately follows the committee meeting, the technical review committee will present their recommendation to the boards to accept the proposal from GM Development. Brown advised that after the offeror was selected there is a scoping period to work out the finer details for the budget allotted. She then suggested that the Committee select three people who would continue with the process. Alexander suggested Paul Toddy, and ask him if he would be interested. Geoff McKim then asked about what skills would be needed for these particular positions. Greg Martz then

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offered that these individuals would ideally have technical experience in order to ask pertinent questions. Chief Bomgardner suggested that Rick Coppock and Tony McGlocklin would be possible candidates to serve on this committee. Alexander made a motion for this committee to include Paul Toddy, Tony McGlocklin, and Rick Coppock. A second was made by Brickert. Motion Passed.

5) Updates and Reports

- a. Chief Bomgardner advised that due to the meeting which was to follow, there would be no training opportunity this month. He then reported on the calls for the months of February through March. He also added that the two month period included several hours of training, and also noted that the entire county had gotten together on three consecutive days for training, as well as again for some live fire training. Bomgardner added that the department had also conducted its first family and friends CPR class. Henegar asked what was involved in the ISO training. Bomgardner discussed that the ISO was involved in rating fire departments, and that the rating was used by individual insurance companies in order to establish homeowner insurance rates. McKim asked if the ratio of fire to EMS calls was normal for this period, Chief Bomgardner advised that it was.

6) Public Comment

- a. Jerry Ayres, Washington Township, stated that at the last meeting the committee was told that the chief had asked Troy Colvin to be involved in the technical review committee, and asked why he had been denied access to the meetings.
 - i Brickert responded that he felt that Colvin did not have the time to commit to township board meetings, and therefore did not have time to commit to the technical review committee.
 - ii Ooley read aloud the minutes from the previous meeting outlining the discussion about adding Mr. Colvin to the committee.
- b. Rich Slabach, Washington Township, asked Chief Bomgardner about whether the ISO rating was by department or by station and how this would be handled when we have two stations.
 - i Chief Bomgardner advised that each would be evaluated and that the new station would be figured into the overall new public protection survey.

7) Committee Response

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- a. Henegar responded to the question about closed doors for the technical review committee, and pointed out that the decision was made so that the committee could conduct the business and provide for successful negotiations with offerors. She also advised that these meetings were not required to be open to the public.
- b. Mike Baker echoed that the attorneys had advised that once the technical review committee had been established that no one else be involved and costs not be disclosed so that negotiations could be done and bidders would not be made aware of each other's proposals.

8) Adjournment

- a. Motion to adjourn the meeting by Brickert with a second by Alexander. Motion passed and meeting adjourned at 6:22 pm.

Barbara Ooley, Secretary
NMCFT, Executive Committee

Matthew Bright, Deputy Chief