

**Northern Monroe County Fire Protection Territory
Executive Committee Meeting
NMCFP-T-Bloomington Township Station, 5081 N Old State Rd. 37, Bloomington IN
August 2, 2017 MINUTES**

Meeting called to order at 5:35 pm by Barbara Ooley.

Introductions of committee members and staff.

Committee Members Present: Barb Ooley (WT), Lillian Henegar (BT), Clayton Brickert (WT), Kim Alexander (BT)

Committee Members Absent: Geoff McKim (BT), Mike Baker (WT)

NMCFP-T/BT Staff Present: Lisa Myers, Matt Bright, Joel Bomgardner, Legal Counsel Darla Brown

Members of the Public Present: (see attached list)

- 1) **Approval of meeting agenda:** Motion to approve agenda as written by Kim Alexander with second by Lillian Henegar, motion passed. Chief Bomgardner requested a change to combine approval of RFQ / RFP, Washington Township Fire Station Committee and, Technical Review Committee into item "D" in Old Business. Motion to make the proposed change to the agenda by Henegar, with a second by Alexander. Motion passed.
- 2) **Approval of minutes:** Motion to Approve July 5, 2017 minutes by Henegar with a second by Alexander. Motion passed.
- 3) **New Business**
 - a. Fire Territory 101 – Henegar provided a brief synopsis of the Fire Territory 101 workshop to be held at the NMFT headquarters on August 24th at 6:30 p.m. Paige Sansone, Umbaugh Associates, will be on hand to discuss the financial portion of the Territory, including the financing of a proposed fire station.
 - b. Rescheduling of the September Executive Committee Meeting – Barb Ooley suggested rescheduling the September meeting to September 13th. Henegar said that with the September budget process, it might be better to have the meeting the last week of August. Bloomington Township Board has indicated that they want to have a budgetary recommendation from both the Executive Committee as well as the Washington Township Board prior to public hearings. Holding the meeting in August might give everyone time to review materials. Ooley made a motion to move the meeting to August 30th at 5:30 p.m. Second by Brickert, motion passed.
- 4) **Old Business**
 - a. Budget – Henegar reported that not all certified numbers needed to finalize the budget are available. Further, earlier discussions indicated that having a line item for a building payment in the Operations Fund is a good idea. The exact amount of the

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Benton Township contract amount remains undetermined. Henegar outlined concerns going forward and requested guidance from the committee. Henegar pointed out that the proposed budget starts with a 3% salary increase. Alexander suggested that 2% would be a better figure. It would be in line with a future salary ordinance and cause less confusion.

- b. PSLIT proposal update – Henegar advised that there was roughly five hours of testimony over 2 days, and no decision has been made. The next meeting of the tax committee will be August 10 at the City Council Chambers.
- c. New Engine – Chief Bomgardner recommended that the committee accept the bid from Spartan Emergency Vehicles in the amount of \$549,741. He pointed out that this was significantly less than the original bid received from the first set of specifications. Motion made to accept the bid by Alexander, with a second by Brickert. Motion passed.
- d. Fire Station Committee – Chief Bomgardner identified the members of the Technical Review Committee for the new fire station: Rick Copick from Bynum & Fanyo, Andy Spriggs, Paul Toddy, Tony McGlocklin, and Deputy Chief Bright. Counsel Darla Brown reported on a meeting, which occurred earlier today, in which station financing was discussed. The meeting was with Rich Starkey from Barnes & Thornburg and Paige Sansone from Umbaugh. The 1.2-1.5 million dollar building construction costs appear to be achievable given the proposed funds in the budget. Umbaugh is going to run a financial report in order to outline anticipated yearly payments given expected interest rate and repayment term. Starkey is going to develop an anticipated timeline given the proposal, meeting, and publication schedule as it is required by the public/private partnership statute. Brown further outlined what exactly was entailed in such a partnership, as well as a rough description of the meeting process which she believed would need to be undertaken. Alexander asked what the difference was between a standard building and loan process versus a public private agreement. This process allows the use of the current levy instead of a bond. It also shortens the length of time needed for the building process. Chief Bomgardner advised the next meeting of the Technical Review Committee is August 17th. Proposed changes will be incorporated into the current RFP and presented at that meeting. Chief Bomgardner reported that George Ridgeway, Cook Inc., has been invited to attend the Technical Review Committee meetings.

5) Chief's Report

- a. Chief Bomgardner provided a summation of the past month's emergency calls. He added that 5 were I-69 related calls and one call for an overdose. Brown asked if the good intent call represented welfare checks. Deputy Chief Bright advised most were a public service like smoke scare or false alarm.
- b. Newsletter- nothing to report
- c. Training opportunity –Chief Bomgardner advised that the Hazardous Materials Trailer was outside. Everyone was invited to tour it. A volunteer was also on hand to

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demonstrate the Hazardous Materials Personal Protective Equipment. He added that the actual budget lines for hazardous materials response are low. The majority of these funds come from grants and from billing the spiller when a response happens.

6) Public Comment

- a. There was no public comment. Nina Walls, Washington Township Board president, was introduced.
- b. Deputy Chief Bright reported that the newsletter had been sent out with meeting dates. He suggested that a post card be sent out to remind residents of the Territory 101 workshop as well as the change in the upcoming meeting date. Ooley said she was already planning on doing that. There was a short discussion about methods for doing so through the Herald Times and its "every door" direct mailing versus other forms of direct mail.

7) Adjournment

- a. Meeting adjourned by Ooley at 6:06 p.m.

Lillian Henegar, Secretary
NMCFT, Executive Committee

Matthew Bright, Deputy Chief